St. Andrew's Presbyterian Church Sackville, New Brunswick



Annual Reports for 2012

"For as in one body we have many members, and not all the members have the same function, so we, who are many, are one body in Christ, and individually we are members one of another." Romans 12.4-5

Each year as I receive the reports for the annual meeting I am certainly reminded that as a community in Christ, we are many members working for the same purpose. We have different functions and different gifts yet as individuals we bring all of these gifts and abilities to the work of ministry.

These reports will give you a summary of the work of ministry we do here at St. Andrew's Presbyterian Church, Sackville, N.B. and from them we see that there is much to celebrate and give thanks to God for. I hope that as you read these reports you will also see how "we, who are many" are working together as one body in Christ striving to do the work of ministry we are called to do in this place.

I am grateful for the gifts and talents that all bring to serve Christ in this place and I am especially grateful for the ongoing feeling (and assurance) that we are partners in this ministry.

It is as always a joy, a privilege and an honour to serve with you!!

Yours in Christ's service,

Rev. Jeffrey M. Murray

ANNUAL CONGREGATIONAL MEETING

St. Andrew's Presbyterian Church, Sackville, New Brunswick Sunday 3 February 2013

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MINUTES OF THE ANNUAL CONGREGATIONAL MEETING St. Andrew's Presbyterian Church Sackville NB January 29, 2012

The meeting began at 7:00pm in the Church Sanctuary Chair: Rev. Jeffrey Murray Recording Secretary: Brian McNally

<u>Members and Adherents Present</u>: Bogaard, Mary; Bogaard, Paul; Clarke, Barb; Clarke, Lew; Craig, Elizabeth; Fillmore, Bertha; Fillmore, Dick; Harris, Sylvia; Houtsma, Anneka; McNally, Brian; McNally, Hannah; Meldrum, Mona; Meldrum, Kirk; Millar, Elizabeth; Miller, Anne; Miller, Art; Murray, Rev. Jeffrey; Neilson, Brian; Scobie, Charles; Scobie, Jean; Smith, Mitch; Smith Eileen; Torrance, David; Trentini, Linda; Whitla, Alex; Whita, Margaret. <u>Regrets</u>: Hicks, Vivien; Jardine, Barb

Opening Devotions: Rev. Murray led in worship as printed on the back of the 2011 annual report.

<u>Approval of the Agenda</u>: The agenda was adopted as printed with one addition under New Business-United Church.

<u>Approval of Minutes of the 2011 Annual Meeting</u>: Moved by Art Miller/Linda Trentini that the minutes of the 2011 annual meeting be received. Passed.

<u>Reports</u>: Adult Bible Study, Atlantic Mission Society, Board of Mangers, Church School, Congregation Life & Social Committee, Flower Committee, Food Bank, Ladies Monday Evening Bible Study, Newsletter Committee, Session, St. Andrew's Church Archives, St. Andrew's Church Library, St. Andrew's Church Website - moved by Dick Fillmore/Elizabeth Millar that these reports be received. Passed.

Comments: Eileen Smith noted that Nita Robinson, Mary Bogaard, and Jean Scobie also participated in the creation of the baby quilts (AMS Report). The Archivist reported that he had not been able find copies of all the minutes produced by the Board of Managers and that there were significant gaps. He also reported that the minutes of the Atlantic Mission Society were more complete. Both of these records will be deposited in the Church Archives at Mount Allison University. Anyone with additional minutes from these two groups and in possession of other archival materials should contact him.

Recommendation coming from reports: Moved by Elizabeth Millar/Jean Scobie that the Directory Committee and the Newsletter Committee be combined and renamed Publications Committee. Passed.

<u>Nominating Committee Report</u>: Elizabeth Millar presented the report. The following motions were moved by Elizabeth Millar/Lew Clarke:

- That the Board of Managers be empowered to fill the remaining two vacancies on the Board
- That Linda Trentini be added to the Congregational Life Committee 2012-2014
- That Art Miller be re-appointed as Chair of the Board of Managers 2012

- That Anne Miller be re-appointed as Treasurer 2012
- That Paul Bogaard be re-appointed as a member of the Board of Managers 2012-2014
- That Brian Johnstone be retained as the Financial Reviewer for 2012
- That Anne Miller be re-appointed as a Trustee 2012-2014
- That Brian McNally be appointed as Envelope Secretary 2012
- That the Report as a whole as amended above be approved

Passed.

Financial Statements 2011: Anne Miller presented the financial statements for 2011.

Motion: Moved by Anne Miller/Art Miller that:

- 1. the Income/Expenses Statement as printed be accepted
- 2. the Balance Sheet as printed be accepted
- 3. the review letter from Brian Johnstone, Financial Reviewer, be received

Discussions/question: Dick Fillmore enquired if the reported values for the organ, piano, and stained glass window were current. Art Miller responded that these assets, except the piano, had been recently assessed for value.

There being no other questions or discussion the vote as called for and the motion was passed.

<u>Budget Statements for 2012</u>: Anne Miller presented the budget statements for 2012. The following changes were made:

- 1. Church School \$1000.00 reduced to \$500.00
- 2. Snow Removal \$500.00 reduced to \$70.00 (Kirk Meldrum volunteered to clear the church driveway

Motion: Moved by Kirk Meldrum/Mona Meldrum that the allocation for Presbyterian Sharing be reduced from \$14,000.00 to \$10,000.00 and that special efforts be made to have the Congregation increase their giving to this budget item hopefully to meet the allocation.

Discussion: it was pointed out the many in the Congregation do not split their offerings anymore relying on the Operating Budget to meet our allocation to Presbyterian Sharing and that giving in all areas needed to be increased by \$5000-\$7000 to meet this budget as proposed. Motion failed.

Motion: Moved by Art Miller/Sylvia Harris that the proposed renovation to the manse kitchen and dining area be approved in principal. Passed

Motion: Moved by Art Miller/Sylvia Harris that the Board be empowered to raise the necessary funds. Passed.

The Chair of the Board of Managers presented a request from the Session that \$8500.00 be used from the Memorial Fund to have a cupboard constructed to house banners, pulpit falls, clerical gowns, music, etc.

Motion: Moved by Anne Miller/Dick Fillmore that the Congregational Addition to the salary be increased from \$3250.00 to \$3500.00. Passed.

Motion: Anne Miller/Dick Fillmore moved that the budget as whole as amended by approved. Passed.

Other Business:

- 1. Elizabeth Millar, Chair of the Nominating Committee, suggested strongly that the Session and Board study, revise, amend, or otherwise change the committee structure of the church to see if it would be possible to reduce the number of committee and/or the number of people serving on the committees.
- 1. United Church request for assistance during their transition: as the United Church building is for sale and substantial repairs are needed to meet fire codes, we have been approached for assistance. The nature and extent of that assistance is not fully known at this time. The following committee has been struck to receive these requests and lead in any discussions with the United Church: Art Miller (Board), Paul Bogaard (Board), Dick Fillmore (Session), Linda Trentini (Session), and Rev. Jeffrey Murray (ex-officio). This committee will report to the Board of Managers, the Session, and the Congregation as needed.

There being no other business Elizabeth Millar moved adjournment. Passed.

The Chair of the meeting closed with unison prayer as printed in the Annual Report.

Meeting adjourned at 9:10pm

Brian McNally Recording Secretary



ADULT BIBLE STUDY

This small group met regularly during 2012 on the first and third Sundays except in the summer months.

We carried on our practice of studying the Lectionary readings for the following week. We were most grateful for the information provided by Charlie Scobie and Rev. Murray about background and word meanings. This gave us fresh understandings.

The Word of God is never dull and uninteresting! There is always something new to learn and a fresh insight or perspective. These carry into our lives in subtle ways, and we are thankful for the Lord's continued guidance.

Respectfully submitted,

Sylvia Harris Coordinator

ATLANTIC MISSION SOCIETY

This small but meaningful group continues to meet at the church on the first Saturday of each month. We are ten in number with a further six associate members who support our work although unable to attend meetings.

If some of us who are now members of this group were to cast our minds back to what picture the very mention of such a group conjured up in our minds when they were much younger, we might have to confess that it was probably very similar to the thoughts some of you may have of our group today !

"Mission" in the old sense of the word was synonymous with the word "missionary" and the sending of missionaries to heathen lands! Today under the Presbyterian Sharing portion of our offering envelope we read of our offering going to assist "Mission and Ministry in Canada and around the world".

Today, to really zero in on "Mission around the world" we need to explore the website of our national Presbyterian Church in Canada or read articles in *The Presbyterian Record* on line or in print!

Otherwise it is AMS that can keep us abreast of much of the overseas Mission work of our church. "Mission" is now our being "in partnership" with established churches in different parts of the world, reaching out with Christ's love and message in very practical ways. Some of these churches may be Presbyterian as in Malawi, Taiwan, East Africa and Korea, or Reformed churches as in Romania, the Ukraine and Hungary. We also partner with technical schools, hospitals and nutrition centres in Pakistan and other Muslim countries.

In the coming months we plan to provide the Outreach Committee with information regarding many of these areas and they will in turn present them to you at "Moment for Mission" time on a Sunday morning. Our own St. Andrew's group keep up to date with this information, as well as information regarding mission work in Canada through *The Presbyterian Message* published ten times a year by The Atlantic Mission Society of the Presbyterian Church in Canada.

On the "home front" our following the national church's study - *Ride the Cariboo Trail* - continues to be thought provoking. In many ways our monthly group meetings strongly resemble the actual church services held in this large geographic area of The Cariboo in B.C. Believers meet as "House Churches", gathering in a circle or around a table for worship and discussion. There is something about having eye to eye contact with one another that encourages good relationships and sharing.

Our sincere thanks to all in the congregation who joined us for our annual sale to help with the financial support of our little World Vision Foster child Mint, in Tamiya, Mauritania. We raised \$455.

A glance at our financial report will also show our strong support for outreach in our own Sackville community.

Respectfully submitted, Jean Scobie, Secretary.

Bank balance January 1, 2012				
Received:				
Mutual Funds	\$933.12			
Missions	\$865.00			
Craft/Bake Sale	\$455.00			
Ladies Aid	\$346.00			
Message Subscriptions	\$156.00			
Foster Child	\$115.00			
Least Coin	\$52.00			
Canada Trust	<u>\$30.93</u>			
Total Receipts:	\$2,953.05			

Expenditures:	
St. John Presbyterial	\$1,491.58
Manse Fund	\$750.00
Foster Child (World Vision)	\$468.00
Camp Geddie	\$450.00
Open Sky Project	\$400.00
Habitat For Humanity	\$200.00
Tantramar Family Resource Center	\$250.00
School Breakfast Program	\$250.00
Sackville Community Cheer Program	\$250.00
Community Forest International	\$250.00
Sackville Food Bank	\$250.00
Message Subscriptions	\$168.00
Tot's Play School Equipment	\$124.29
Women's Inter-church Council of Canada	\$69.25
Children's Bibles	\$56.00
BSC/Fees	\$36.25
AMS Annual Luncheon	\$30.86
Craft Supplies	<u>\$17.30</u>
Total Expenditures	\$5,511.53
Bank balance December 31, 2012	

\$7,846.00

\$2,334.47

Reported by Eileen Smith, Treasurer St. Andrew's Presbyterian AMS & Ladies Aid

/ have audited this statement and find it correct. Olivia Muluke 17 January 2013

6

\$4,892.95

BOARD

The 2012 year was a busy one for the Board, with several projects undertaken for the maintenance and enhancement of the Church's buildings and grounds:

- The Manse kitchen and dining area were renovated in the summer of 2012. The renovation project included upgrades to kitchen windows, kitchen and dining area wiring, flooring, kitchen cabinets and heating. As well, a much needed dishwasher was added. The Manse Renovation project was funded from generous donations and debentures/bonds purchased by members of the congregation .
- A banner cupboard was constructed in the sanctuary opposite the location of the organ, and mirrors the detail on the organ. Banners and gowns can be stored in this structure, which will also allow for the storage of music materials. The banner cupboard was funded using monies from the Memorial Fund, as approved by the Session and Board.
- As usual, the job of maintaining the lawn at the church was accomplished by the helpful hands of many volunteers. The Board wishes to thank all those "mowers" who so graciously offered their time for this ongoing task.
- A new roof was installed on the the sanctuary portion of the church. This maintenance project was not budgeted, but became "necessary" once leaks in the roof were discovered. As a result of this roofing project, both the church and the manse now have "new" roofs.
- The Church Treasurer, Anne Miller, has continued to handle the church finances in a most conscientious way, and this has allowed the Board to administer its duties with confidence.

The Board wishes to thank all those who have contributed its work, and we look forward to the months ahead as we move into the new year. The Board is particularly appreciative of the service of Vivien Hicks, whose term on the Board is ending this year.

Art Miller, Board Chair.

January, 2013

CHURCH SCHOOL

Church School continues to be an exciting time. Our curriculum, "One Room School", offers us many choices of projects within each lesson which makes them applicable to a group made up of several ages. Last Spring, classes were lead by Elizabeth Torrance from March until almost the end of the Sunday School year. This was a wonderful gift to me and the children as I was unable to continue with teaching due to having a fall and breaking my leg.

This Fall we started classes with three students, Quinn Hunt, Emma Neilson and Charles Torrance. Alice Torrance was my able assistant and also participated in the classes. I also wish to thank Beth Torrance and Margaret Torrance for helping out at times.

Our study started this Fall with the Old Testament story of Moses and have tracked his story along with the story of God's people from Egypt, across the Reed Sea, the receiving of the 10 Commandments and the death of Moses. As Joshua takes over leadership of the Israelite s we will complete the Fall curriculum with the crossing of the Jordan and the battle for Jericho.

During the weeks that the Israelite s were travelling thru the Sinai dessert we raised money among ourselves to send to PWS&D for a 'water project'. We recently received a letter of thanks from PWS&D for contributing \$41.76.

During Advent we took a 'time-out' for a four week study of the coming of the Messiah and the birth of Jesus.

Many thanks to all who assist us and to those individuals of the congregation who donate towards our snack program. Also, a big "thank-you" to Brian McNally, our Church School 'Treasurer'.

To reach out to our younger children Elizabeth and I wanted to offer a music and story time during Child Care so with the support of Brian Neilson, Child Care Coordinator, we started in September offering a music and story time just after the children come down from meeting in Church. Elizabeth leads a music time, always including a song that gets every one up and moving. And, with the help of parents and some of the older children we have offer a favourite Bible story each Sunday.

Respectfully submitted, Linda Trentini, Church School liaison & teacher

CHURCH SCHOOL FINANCIAL REPORT

Cash

Opening Offering	\$54.02 \$137.11
Deposits	<u>\$(153.00)</u>
Closing balance	<u>\$38.13</u>

Bank Account	
	Opening
	Interest
	Bank Charges
Churc	h School Supplies

chool Supplies	\$(75.90)
Water Project	\$(41.76)
Deposits	<u>\$153.00</u>
	<u>\$453.82</u>

THE CONGREGATIONAL LIFE & SOCIAL COMMITTEE

\$419.75 \$0.23 \$(1.50)

Mary Bogaard, Barb Clarke, Hannah McNally, Debbie Stewart and Linda Trentini have shared the coordination of the food served for congregational events throughout the year, taking turns being "in charge" each month. This seems to have worked well in 2012. Since we have no chairperson, please contact any one of us if you have questions, concerns or requests. Also, please let one of us know if you would like your name added to a phone list or to have it removed. Our email addresses and phone numbers are listed in the St. Andrew's Directory.

A heartfelt thanks to all who have contributed by bringing food, helping with set-up, serving, and cleanup in 2012. We hope we are fulfilling our purpose - to offer hospitality that can be enjoyed by all, regardless of food allergies or choice of diet. We invite all who donate food to help us in our aim to honour St. Andrew's commitment to fair trade food and to the use of environmentally friendly products and practices. If we can improve in any way, please let one of us know.

There is an interesting collection of tableware on the counter in the kitchen from past events . . . would everyone please come and have a look and claim your lovely plates?

Submitted by,

Mary Bogaard

FLOWER COMMITTEE

The four members of the Flower Committee at St. Andrew's organized weekly flower arrangements and decorations for the high seasons in the Sanctuary and Narthex. During the Summer, along with the established perennials, we place annuals to add colour to the area under the Church sign.

We continue to acknowledge our church family with cards and flowers during births, illness and 'in sympathy'.

Many thanks to those who have donated arrangements 'in memory' of their loved ones and to those who have wished to remember special events – all gifts have added to the beauty of the church and remind us of the Lord's blessings.

Please contact any member of the committee if you feel that you might like to place flowers in the Church or if you feel that someone would appreciate a 'gift of flowers or a card' from our Church family.

Respectfully submitted, Linda Trentini, Carol Sheehan, Lindsay Murray and Mona Meldrum

FOOD BANK

The first Sunday of each month has seen a generous collection of non-perishables and other donations.

Collections are delivered to the food bank whenever items are placed in the Food Bank basket in the narthex. Our members participate in a wonderful 'out reach' program each time they bring an item and I appreciate the generous response to calls during times of need.

Individuals may also donate thru the Church by giving monies in their offering envelope which the Treasurer sends on, as the amount requires.

Many thanks, Linda Trentini

LADIES MONDAY EVENING BIBLE STUDY

In the early Spring of last year the group started on "Book of Faith – Lenten Journey. Seven Wonders of the Word." by Kathryn A. Kleinhans. This study has led us to encounter the active power of the Word of God – the word that creates, calls, commands, saves, sustains, shapes and sends. The time spent together working thru this study as been a blessing and we would always welcome new members.

"Let the word of Christ dwell in you richly; teach and admonish one another in all wisdom; and with gratitude in your hearts sing psalms, hymns, and spiritual songs to God" (Colossians 3:16).

Submitted by Linda Trentini on behalf of Barb, Beth, Hannah, Jean, Laurie, and Sylvia.

PRESBYTERIAN RECORD

The Presbyterian Record had some interesting and thought provoking articles in this year's publications.

This year 6 members of our congregation subscribed to our National magazine.

A copy of the magazine is available in the church entrance. Take it home, read it, and return it when you have finished.

Due to higher costs we now order (1) one subscription for the church.

I am currently updating the subscription list. The cost with the Every Home Plan would be \$22.00. plus GST/HST. Since this has not been possible in this congregation we are obliged to pay the higher cost of \$32.00 plus GST/HST

The Record has recently created a website, www.presbyterianrecord.ca

Please advise me if you wish to subscribe. You can reach me by phone, in person or email <u>berdick@nb.sympatico.ca</u> I will be placing orders up to the middle of February. I believe you will enjoy our Presbyterian Church magazine.

Respectfully Submitted

Bertha Fillmore.

PUBLICATIONS COMMITTEE

Three issues of *The Salt* were distributed in 2012. The Autumn issue was the largest at fourteen pages, with the Easter and Advent issues both being eight pages. Over forty percent of the congregation receives the electronic version of the newsletter by email, which has been a real contribution to the cost savings efforts of the last few years. Readers may request a change in their delivery format from print to electronic or from electronic to print at any time by contacting me or a member of the Publications Committee.

The revised Church Directory was distributed in January 2012, and the 2013 edition is in progress.

The hard work of the Committee members needs to be acknowledged. Sincere thanks go to Julie Comeau and Mona Meldrum who will be continuing their service with new terms, to Jean Scobie who is in the middle of a term, and to Linda Musgrave whose term is ending this year. I would also like to thank our regular contributors without whom there would be no newsletter to assemble.

Respectfully submitted,

Elizabeth Millar

Chair, Publications Committee

SESSION

The year 2012 began with the election of a new Clerk, as Brian McNally, who had served since 2002, retired from the position at the end of 2011. The Session elected Mona Meldrum to be our new Clerk.

The Session met regularly, and all meetings were well attended. At the January meeting the Session was pleased to welcome two new members, Lewis Clarke and Brian Neilson, who were attending their first meeting since their ordination as ruling elders. Later in the year, the Session sadly accepted the resignation of Don Ells, and a letter of appreciation and thanks for his faithful service was sent to him.

The sacrament of Holy Communion was celebrated seven times including Maundy Thursday and a late evening service on Christmas Eve.

The sacrament of Holy Baptism was celebrated on May 13, 2012, when Calli Maeve Mahoney and Samuel Bennett McKay Murray were baptized by Rev. Jeffrey Murray. On June 24, 2012, Meredith Irene Lisette Corkerton was baptized by Rev. Terrance Trites.

Three new members were welcomed to our congregation in 2012: Donna Capper, Les and Katherine Marlin.

Beginning in January, a series of presentations was made on Friday evenings called "The Gospel and the Arts". The series began on the 13th with Rev. Murray giving a presentation on the artist Lucas Cranach the Elder and in particular his various depictions of "Christ and the Woman Taken in Adultery". On the 20th, Professor gayle h. martin spoke on "The Pipe Organ and Its Role in Worship". On February 3rd, Rev. John Perkin presented "An Unexpected Saviour: Images of Jesus through the Ages", and on February 10th, Mary Bogaard led a discussion on the poet Elizabeth Bishop's "The Prodigal".

In the fall, Rev. Murray led a 5-week study based on Alister McGrath's *Theology: The Basics*. He also preached a sermon series on this theme.

Our anniversary speaker this year was Rev. Lara Scholey, who is the Atlantic Synod representative on the P.W.S. & D. Committee. Lara gave an excellent presentation on the work of that organization instead of a sermon.

There were three special presentations given in 2012. Two were given at Coffee and Conversation. On April 15th, Genna Putt, who had been our choir director, gave a talk on "Music Therapy" and the value of music in various situations. On November 11th, Barbra Clayton presented a new way to measure a country's success by "Gross Domestic Happiness" instead of the limiting measurement of "Gross Domestic Product". On November 8th, Charlie Scobie gave an evening presentation on "The James Ossuary: Fact or Forgery?" He left it to his audience to draw their own conclusions.

On Saturday, October 6th, St. Andrew's hosted a "Thanksgiving Festival Hymn Sing" from 3 - 4 p.m. In connection with Sackville's 250th Anniversary, it celebrated "hymns as cherished music of the people of Sackville through the years." The choir directors of the six churches taking part had submitted hymns to be sung, and Charlie Scobie gave an introduction to each describing its historical background. The event was quite well attended, and many expressed hope that we could do it again.

During the year 2012, Rev. Murray took a 10-week parental leave from May 21 to July 29. Brian Neilson was appointed to lead worship and provide pastoral care. The Session commends Brian on this work with us. Because of Rev. Murray's absence, we had occasion to welcome Rev. Ruth Houtby back to lead our worship and celebrate Holy Communion with us on May 27th.

Toward the end of the year, our Clerk, Mona Meldrum, resigned her position and Sylvia Harris was elected to take her place.

We give thanks to our God for His love and faithfulness to us and ask that He will continue to bless us as we serve Him day by day.

Respectfully submitted, The Session of St. Andrew's Presbyterian Church, Sackville, NB

ST. ANDREW'S CHURCH ARCHIVES

The Church Archives preserve a record of the life and work of the congregation for future generations. We are fortunate that our archival material is housed in the Mount Allison University Archives where it is carefully preserved, catalogued and available to historians and researchers.

The Archivist collects materials such as the Annual Report, the Church Directory, "The Salt" newsletter, minutes of different groups, the bulletins for every service in the year and any other materials of historical importance.

The Mount Allison Archives has requested that instead of making a deposit every year we collect the material and deposit two or three years' worth at a time. This is the procedure now being followed.

Please feel free to contact me if you have any material, including photographs, that might be suitable for deposit in the Archives.

Respectfully submitted,

Charlie Scobie, Archivist.

ST. ANDREW'S LIBRARY

In 2012 three books were added to the adult library. Five books and three videos were added to the children's library. The library committee thanks those who donated items and who suggested titles for purchase.

The 2012 additions to the library are listed at the beginning of each of the printed catalogues (blue binders), and a list will also be available on the church web site.

The library committee would appreciate comments from the congregation as to whether they find the library a useful part of congregational life.

Respectfully submitted,

Beth Cockburn-Savoie, Hannah McNally, Margaret Whitla

ST. ANDREW'S WEB SITE

Our church website at **sapres.ca** provides up-to-date information and news on the life and work of the congregation. Members who have internet access are encouraged to bookmark the site and visit it regularly. The site is updated on a regular basis, often weekly.

The most visited part of the site is probably the CALENDAR section which lists all congregational activities and events for several weeks ahead. Other sections, in addition to the HOME page, include WORSHIP, OUR CHURCH (a short history of the congregation), ACTIVITIES, CHURCH SCHOOL and WE'RE PRESBYTERIAN (including information and links to the Presbyterian Church in Canada). The LIBRARY section has short book reviews of recent Library acquisitions and is always worth a visit.

Leaders of our various groups and organizations are requested to contact me with information and updates for inclusion in the site.

Respectfully submitted,

Charlie Scobie, Webmaster



NOMINATING COMMITTEE

The left hand column indicates those who have served during 2012. The right hand column indicates those who are currently serving or have agreed to stand for nomination starting in 2013. The date in parentheses indicates the term end date. Names in italics are serving existing terms.

Please note that committee members are responsible until the Annual General Meeting for their final year – i.e. service until 2014 extends until the AGM which will be held in 2015.

We, the nominating committee, sincerely thank all who have served over the last year, those who will continue to serve and those who are newly nominated for appointments.

Nominating Committee

Chair: Elizabeth Millar	(2012)	Chair: Elizabeth Millar	(2015)
Barb Jardine	(2013)	Barb Jardine	(2013)
Lindsay Murray	(2012)	Lindsay Murray	(2014)

Board of Management

Chair: Art Miller	(2013)	Chair: Art Miller	(2013)
Secretary: Alex Whitla	(2012)	Secretary: Alex Whitla	(2015)
Treasurer: Anne Miller	(2011)	Treasurer: Anne Miller	(2014)
Jean Scobie	(2013)	Jean Scobie	(2013)
Paul Bogaard	(2011)	Paul Bogaard	(2014)
Wanda Severns-Hunt	(2014)	Wanda Severns-Hunt	(2014)
Ross Thomas	(2014)	Ross Thomas	(2014)
Barb Jardine	(2012)	Barb Jardine	(2015)
Vivien Hicks	(2012)		(2015)

Envelope Secretary

Brian McNally	(2012)	Brian McNally	(2013)		
	Financial Reviewer				
Brian Johnstone	(2012)	Brian Johnstone	(2013)		
		Trustees			
Kirk Meldrum Anne Miller	(2013) (2011)	Kirk Meldrum Anne Miller	(2013) (2014)		
Richard Fillmore	(2011)	Richard Fillmore	(2014)		

Congregational Life Committee (This committee does not have a designated chair.)

Hannah McNally Debbie Stewart Linda Trentini Mary Bogaard Barb Clarke	(2013) (2011) (2014) (2012) (2012)	Debbi Linda	ah McNally ie Stewart Trentini Bogaard Clarke	(2013) (2014) (2014) (2015) (2015)	
	Libra	ary Con	nmittee		
Beth Cockburn-Savoie Hannah McNally Margaret Whitla	(2013) (2013) (2013)	Hanna	Cockburn-Savoie ah McNally aret Whitla	(2013) (2013) (2013)	
	Publica	tions C	ommittee		
Chair: Elizabeth Millar Julie Comeau Jean Scobie Mona Meldrum Linda Musgrave	(2012) (2012) (2013) (2012) (2012)	Julie C <i>Jean S</i>	Elizabeth Millar Comeau <i>Cobie</i> Meldrum	(2015) (2015) (2013) (2015)	
Archivist					
Charlie Scobie	(2012)	Charli	e Scobie	(2013)	
	Bible Soc	iety Rej	presentative		
Not filled	(2012)	TBA			
Child Care Coordinator					
Brian Neilson	(2012)	Brian	Neilson	(2013)	
Communion Elements					
Florence Cole Nita Robinson			Beth Torrance (2013 Margaret Torrance) (2013)	

Flowers

Mona Meldrum Linda Trentini Carol Sheehan Lindsay Murray	(2013) (2013) (2011) (2012)	Mona Meldrum Linda Trentini Carol Sheehan Lindsay Murray	(2013) (2013) (2014) (2015)
	Food B	ank	
Linda Trentini	(2012)	Linda Trentini	(2013)
	Greeter Coo	ordinator	
Mary Bogaard	(2012)	Mary Bogaard	(2013)
	Reader Coo	rdinator	
Mary Bogaard	(2012)	Mary Bogaard	(2013)
Community	Association R	epresentative	
Richard Fillmore	(2012)	Richard Fillmore	(2013)
	Presbyteriar	n Record	
Bertha Fillmore	(2012)	Bertha Fillmore	(2013)
	Webs	ite	
Charlie Scobie	(2012)	Charlie Scobie	(2013)

For the 3 February 2013 Annual Meeting

Chair: Rev. Jeffrey Murray Secretary: Sylvia Harris

Respectfully Submitted,

Elizabeth Millar (Chair) Barb Jardine Lindsay Murray

Income Statement 2012 and Budget 2013 Overview, St. Andrew's Presbyterian Church

Total Revenue, all accounts: Total Expenses, all accounts: Net gain/loss: Total Budget 2012, all accounts: Total budget 2013, all accounts: Revenue goal, 2013, all sources: Revenue goal, 2013, congreg: \$134,664.00 <u>\$162,596.00</u> (incl. \$28,000 in capital improvements) (\$27,932.00) \$149,833.00 \$118,907.00 \$126,857.00 \$120,257.00

Income Statement - Main Operating Account

St. Andrews Presbyterian Church

For the Year January 1 - December 31, 2012

REVENUE	2013 Budget	2012 Actual	2012 Budget	2011 Actual
Local Givings	93957	85757	95583	89258
Presbyterian Sharing	14300	9937	14000	8968
Rental of Facilities	1000	975		
Parental Leave reimb.	4600	4396		
Subtotal (budget)	113857	101065	109583	98226
Loose Offering	1000	816	1000	974
PWS&D	n/a	1535	n/a	2165
AMS	n/a	2014	n/a	2425
Other	n/a	1100		3124
Subtotal(non-budget)	1000	5465	1000	8688
TOTAL REVENUE	114857	106530	110583	106914
TOTAL FOR BUDGET:	114857	101881	110583	99200

	2013	2012	2012	2011
EXPENSES	Budget	Actual	Budget	Actual
Synod Assessment	2158	2305	2305	2129
Pres. Assessment	1846	1972	1972	1284
Church School	700	239	500	396
Fruit & Flower Fund	300	167	300	286
Youth Work	100	0	100	0
***Pulpit Supply	5350	4892	1300	1245
Caretaking	2500	2120	2500	2120
Library	200	54	200	80
Kitchen Sup. & Hosp.	300	162	300	192
**St. James	1500	1500	1500	1500
Printing Services	1000	1027	1000	816
Advertising	600	652	600	336
Ins.(church & manse)	2700	2919	3000	3160
Liturgical Materials	100	204	100	62
Music Expenses	9145	6169	9245	7635
Present., Honor., Gifts	200	55	200	38
Benevolent Fund	500	300	300	25
Sundry	500	257	500	86
Office Supplies	200	233	200	179
Bank Fee	400	166	200	161
Financial Consultant	1200	1200	1200	1200
Org./Piano Tuning etc	700	652	500	321
Subtotal Expenses:	32199	27245	28022	23251

***2012 Actual incl. \$4050 for student minister during Parental Leave **Manse debt: St. James (long term liability)

2013 2012 2012 2011 EXPENSES (cont.) Budget Actual Budget Actual CHURCH UTILITIES Electricity 1350 1320 1500 1305 Furnace Oil & Service 4650 4625 3900 3156 Telephone 650 639 600 613 Water 300 298 300 515 Snow Removal 300 133 70 319 Total Church Utilities 7250 7015 6370 5908 MANSE UTILITIES Electricity 1400 1364 1200 1028 Gas, Fuel Oil & serv. 3700 3655 3500 3495 Telephone 1300 1292 1300 1341 Water 500 484 500 405 Total Manse Utilities 6900 6795 6500 6269 PAYROLL Stipend + Increment 36362 34732 38624 36981 Cong. Addition
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DONATIONS
DONATIONS
DONATIONS
Presbyterian Sharing 14300 14000 14000 13500
Int'l Student Bursary 200 200 200
MTA Christ. Fellow. 0 200
Camp Geddie 500 500 500 500
Sack. Comm. Assoc. 200 200 200 200
Cdn Bible Soc. 0 125
C C for Reconcilation 200 200 200 200
Community Forests Int'l 200 200 200 200
Open Sky 325 325 325
PWS&D n/a 1535 n/a 4065
AMS n/a 2014 n/a 2430
Other n/a 1120 n/a 1535
Total Charitable Don. 15725 20294 15625 23155
TOTAL EXPENSES 114857 110131 110583 110057
TOTAL FOR BUDGET: 114857 105462 110583 102027
NET GAIN/LOSS 0 -3601 0 -3143

Income Statement - Building and Reserve Fund

St. Andrews Presbyterian Church For the Year January 1 - December 31, 2012

REVENUE	2013 Budget	2012 Actual	2012 Budget	2011 Actual	EXPENSES	2013 Budget	2012 Actual	2012 Budget	2011 Actual
REVENUE	Buuyei	Actual	Бийуег	Actual		0		0	
Special Offerings			n/a	100	Church Annual Mainten.	1000	650	1000	136
Env. Offering (w.PAR)	12000	18388	12000	11394	Re-roof main building		10662	n/a	a
Manse Kitchen donations		9130		0	New oil tank	2000		2000	0
Interest		24	8	21					
					Re-roof Addition			n/a	5165
Total Revenue B&R	12000	27542	12008	11515	Driveway paving			n/a	1065
					Manse Annual Mainten.	750		750	572
					Manse kitchen reno		33062	27000	
					Interest on debentures	300	197		
					Total Expenses B&R	4050	44571	30750	6938
					NET GAIN/LOSS	7950	-17029	-18742	4577

Income Statement - Memorial Fund

St. Andrews Presbyterian Church

For the Year January 1 - December 31, 2012

REVENUE	2013 Budget	2012 Actual	2012 Budget	2011 Actual	EXPENSES	2013 Budget	2012 Actual	2012 Budget	20 Ac
n Memorium		30		25					
Church Sign		500	500		Sound System				
Banner closet			8000		Banner Closet		7394	8000	
nterest		62		6	Church Sign (\$ earmarked)		500	500	
Total Rev. Memorial	0	592	8500	31	Total Exp. Memorial	0	7894	8500	

NET GAIN/LOSS	0	-7302	0	-1800

Balance Sheet St. Andrews Presbyterian Church As at December 31, 2012 (compared with December 31, 2011 & 2010)

ASSETS 2012	2011	2010	LIABILITIES	2012	2011	2010
Current			Short Term			
Bank			Accounts Payable/Accruals	1403	1520	3046
Operating Account -822	1931	7172				
Building & Reserve Acct. 14334	13686	9482				
Memorial Account 4120	5149	6950	Long Term			
GIC(Memorial Acct.) 0	5743	5736	**Manse Debt: St James	13346	14846	16346
Prepaid Expenses 2602	2808	3036	Debentures	<u>19000</u>		
Account Receivable 1399	828	1094	Total Liabilities:	33749	16366	19392
Total Bank Accounts: 19092	30145	33470				
Fixed						
Church (book values)			ASSETS OVER LIABILITIES:	942543	942979	943278
Building 439400	439400	439400				
Furnishings 55000	55000	55000				
Land, 36 Bridge St. 30000	30000	30000				
Memorial Window 26700	26700	26700	*Continuing Education Fund(maximur	n \$5000)		
Organ 223400	223400	223400	Total available for 2012	1013		
Piano 10700	10700	10700	Withdrawals in 2012	<u>1013</u>		
Manse (book values)			Balance Dec. 31, 2012	0		
****Manse 136000	108000	108000	Budget 2013	1000		
Manse Contents 11000	11000	11000	Total available for 2013	1000		
Land, 13 West Avenue 25000	25000	25000				
Total Fixed Assets: 957200	929200	929200				
Total Assets: 976292	959345	962670				

****Of the \$33,000 spent on the Manse, \$28,000 is considered "capital improvement", and is therefore added to the value of the Manse

TANTRAMAR ACCOUNTING SERVICES

65 Larsen Lane, Salisbury, NB E4J 3L2 <u>Tel:</u> 506-372-4488 <u>Fax:</u> 506-372-4499 <u>Toll Free:</u> 1-855-364-1107 Email: tas@nb.aibn.com

January 15, 2013

St Andrews Presbyterian Church 36 Bridge Street Sackville, NB E4L 3N7

To The Members of St. Andrew's Presbyterian Church,

I have reviewed the balance sheet of St. Andrew's Presbyterian Church as of December 31, 2012, and the statements of income for the year then ended. My review consisted of enquiry, analytical procedures, discussion relating to the supplied information, and assistance in the preparation of accounting reports with the Treasurer of the church.

Based on my review, nothing has come to my attention that causes me to believe that these financial reports are not, in all material respects, in accordance with generally accepted accounting procedures.

Sincerely

Brian Johnstone

Tantramar Accounting Services



ST. ANDREW'S PRESBYTERIAN CHURCH, SACKVILLE, NEW BRUNSWICK CONGREGATIONAL COMMITTEES - TERM OF OFFICE AND DUTIES

Annual Meeting Officials:

<u>Chair</u> - "At congregational meetings the minister of the congregation, or the minister appointed by the presbytery, presides. But if the minister is absent or declines to preside, the meeting appoints one of its number to take the chair" (Book of forms 154). Duties: Calls the Annual Meeting to order. Conducts the business of the Annual Meeting in an orderly and expeditious fashion. Assures that all motions are properly moved, seconded, debated and voted upon.

<u>Secretary</u> – Appointed annually. Duties: Records the minutes of the Annual Meeting to be reported to session and to the Board and recorded for the next Annual Meeting.

Board of Management:

Consists of a chair plus eight members. "One-third of the board shall retire each year by rotation, and their places, as also the places of any who vacate their office during the year, shall be filled at the annual meeting. The retiring managers may be re-elected" (Book of Forms 159).

<u>Chair</u>- "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "have each meeting opened and closed with prayer. See that business is properly ordered and recorded; to take the vote; and to announce the decisions. He/she may introduce any business to the Board, and may speak regarding it, but has only a casting vote. As the executive of the board, he/she also has power to perform any functions explicitly assigned to him/her. In the absence of the convener from any meeting of the board, one of the other managers may be chosen to preside" (Book of Forms, 168.)

<u>Treasurer</u>- "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "to keep the accounts of the congregation, together with all vouchers; to receive and disburse all moneys subject to the direction and control of the board; and to produce his/her accounts, properly audited, to the annual meeting of the congregation. Where there is a chartered bank convenient to the congregation, it is the duty of the treasurer to deposit therein, without delay, all money received by him/her, and in a separate account identifying it as belonging to the congregation" (Book of Forms 170).

<u>Secretary</u> - "Appointed by the congregation at its annual meeting from among the members of the board. If this is not done, the board appoints them at its first meeting held after the annual meeting" (Book of Forms 167). May be re-appointed. Duties: "to keep a faithful record of the proceedings of the board; to engross therein the record of any congregational meeting held for temporal purposes; and to take charge of all papers belonging to the board that are not entrusted to the custody of the treasurer. The minute book shall be available to the board at all times, and shall be signed by the convener and secretary" (Book of Forms, 170).

Envelope Secretary: Appointed annually at the Annual Meeting. May be re-appointed. Duties: Verify and record the totals of offerings received. Prepare income receipts quarterly. Maintain the envelope holder number file.

<u>Reviewer</u>: Appointed annually at the Annual General Meeting. May be reappointed. Duties: Review the Church's financial records annually.

Trustees:

Three members appointed for three year rotational staggered terms; must be professing members of the church (Book of Forms, 149). Duties: Hold the property of the congregation in trust as provided for in the trust deed.

Congregational Life Committee:

Six members appointed for three year rotational, staggered terms.

Duties: Plans and is responsible for all congregational social and fellowship activities. Social Convener is responsible for organizing and supervising catering arrangements for congregational events, including monthly Coffee and Conversation.

Library Committee:

Three members appointed for three year rotational staggered terms. May be reappointed for a second term. Duties: set policy for the Church Library in consultation with the Session when appropriate. Purchase new materials in consultation with the Minister. Accession and classification of new materials. Maintain the collection in an orderly fashion. Encourage use of the library by the congregation.

Publications Committee:

Five members, appointed for rotational staggered three year terms. May be reappointed. Duties: For Newsletter - plan, edit and publish on a regular basis.

For Congregational Directory - to gather information, edit and publish annually.

Church Archivist:

Appointed annually. Duties: To collect and deposit in the Mount Allison archives the archival record of the congregation.

Bible Society Representative:

One member, serving for three years. May be re-appointed. Duties: Represents the congregation on the local chapter of the Canadian Bible Society. Helps to organize, with other churches, the work of the Bible Society in the congregation and the wider community.

Child Care Coordinator:

Appointed annually. Duties: to co-ordinate child care during the worship service

Flower Committee:

Two (or more) members, one being the chair, appointed for 3-year terms. May be re-appointed. Duties: Providing weekly flower arrangements in the Church, either live materials, potted plants or dried/artificial floral material depending upon availability. Coordination of floral memorials with donor, receiving requests and arranging for purchase and placement as required. Notify Minister of

memorial so that acknowledgement can be made from the pulpit or in the bulletin. Arranging cards and flowers for special events within the life of the congregation - Christmas, births, marriages, illness, deaths, etc.

Greeter Co-ordinator:

Appointed annually. Duties: to co-ordinate and remind two persons per Sunday to act as greeters, ring the bell, and take up the offering.

Reader Co-ordinator:

Appointed annually. Duties: to co-ordinate and remind persons to read Scripture lessons during weekly worship service and special services.

Communion Elements:

Appointed annually. Duties: to prepare communion table and elements for the purpose of celebrating the Holy Communion as directed by the Session.

Secretary for the Presbyterian Record:

One member, appointed annually.

Duties: The Presbyterian Record - notify potential subscribers in January/February that it is time to subscribe or re-subscribe. Collect subscriptions for the Treasurer. Prepare and submit subscriber list to the Record.

Webmaster:

Appointed annually. Duties: supervise setting up and maintenance of church web site.

Community Association Representative:

Appointed annually. Duties: Represents the congregation on the Sackville Community Association.

Nominating Committee:

Three members appointed for three year rotational staggered terms. The chair is senior member of the Committee. Duties: prepares a list of candidates to serve on various Church committees and boards, other than those appointed by Session.

Revised January 12, 2012

SESSION RECOMMENDATIONS TO THE ANNUAL MEETING REGARDING DONATIONS TO AGENCIES AND ORGANIZATIONS FOR 2012

Camp Geddie

Current allocation \$500.00 Recommendation: \$500.00

Purpose: To assist the Synod of the Atlantic Province operates the summer camps and other programmes of Camp Geddie.

Sackville Community Association

Current allocation \$200.00 Recommendation: \$200.00

Purpose: This group works in three main areas - Christmas Cheer, Wayfarer's Assistance, and family and individual assistance. Christmas Cheer distributes food, clothing, and toys/ gifts to needy families in the Sackville area at Christmas. Wayfarer' s

Assistance program provides food, lodging and travel assistance to transient visitors to Sackville. This operation has experienced a decline in need over the last several years. The family and individual assistance programme works with clients recommended by local clergy to receive assistance with heating expenses, power bills, prescription and medical expenses, school supplies, recreational fees, etc. This side of the operation has experienced a significant increase in need over the last few years.

Concilio (formerly Christian Council for Reconciliation)

Current Allocation \$200.00 Recommendation: \$200.00

The Mission of the Christian Council for Reconciliation is:

"To promote reconciliation between the prisoner and God, the prisoner and her/his family, the prisoner and self and the prisoner and others." The Council is made up of interested and committed persons from various faith traditions and organizations. Together we seek to fulfill the Mission of the Council through three primary ministries: Kairos Marathons, St. Luke's Renewal Centre and Springhouse.

Community Forests International

Current Allocation: \$200.00 Recommendation: \$200.00

Community Forests International is a volunteer-driven organization, working to connect people and their communities to the forests that sustain them. As the pace of environmental degradation intensifies around the world, the need for positive environmental stewardship and a restored balance between humanity and nature has become a necessity. Building on the belief that a few strong-willed individuals can motivate for positive environmental change, Community Forests International currently supports over **12 communities** in Pemba, Tanzania while initiating forest and climate change education around the world.

Jeff Schnurr (Executive Director) travelled in over 35 countries before landing in Tanzania, where he began the tree planting initiative that grew into Community Forests International. Jeff has done much to spread the techniques of forest renewal around the globe and has planted over half a million trees in the process. <u>http://forestsinternational.org/</u>

Open Sky Recommendation: \$325.00

From Open Sky's Facebook page:

Open Sky Co-operative is founded by a group of friends who love food, farming and people. We are concerned about the lack of employment opportunities and inclusion of people who are partially employable (due to mild developmental challenges or mental health issues). This new enterprise is a combination of a charitable organization and a farming business.

Open Sky Co-operative has incorporated as a non-profit co-operative at a small farm in Middle Sackville, NB. Over this year, the house, gardens and outbuildings will be developed so that community-based residential and non-residential educational services, as well farming and gardening products for sale, can be offered.

Open Sky Cooperative is a residential farm established to provide home, employment and a caring community for young adults who require social and vocational support to improve their quality of life.

There is lots of room for community involvement. We seek friends, partners and membership in the Tantramar region of New Brunswick.

We believe that growing and eating local, healthy food, and living and working with people who are understanding and supportive, can only be helpful to people who lack other supports from our social services, community and employers. There are many people who fall through the cracks of our social support systems, and who are currently living precarious, isolated lives.

Summary: Total for 2011: \$1625 Total for 2012: \$1625 Total for 2013: \$1425

Worship Service

for the Annual Congregational Meeting

CALL TO WORSHIP

Leader: We give thanks to you, O Lord, and praise your glorious name.

People: For all things come from you, and of your owe have we given you. OPENING PRAYER

HYMN 65 "All people that on earth do dwell"

& "Praise God from whom all blessings flow"

All people that on earth do dwell, sing to the Lord with cheerful voice; him serve with joy, his praise forth tell, come ye before him and rejoice.

Know that the Lord is God indeed; without our aid he did us make; we are his folk, he doth us feed, and for his sheep he doth us take.

Praise God, from whom all blessings flow; praise God, all creatures here below; praise God above, ye heavenly host; praise Father, Son, and Holy Ghost.

SCRIPTURE READING Romans 12:1-18 I appeal to you therefore, brothers and sisters, by the mercies of God, to present your bodies as a living sacrifice, holy and acceptable to God, which is your spiritual worship. ²Do not be conformed to this world, but be transformed by the renewing of your minds, so that you may discern what is the will of God—what is good and acceptable and perfect.

3 For by the grace given to me I say to everyone among you not to think of yourself more highly than you ought to think, but to think with sober judgement, each according to the measure of faith that God has assigned. ⁴For as in one body we have many members, and not all the members have the same function, ⁵so we, who are many, are one body in Christ, and individually we are members one of another. ⁶We have gifts that differ according to the grace given to us: prophecy, in proportion to faith; ⁷ministry, in ministering; the teacher, in teaching; ⁸the exhorter, in exhortation; the giver, in generosity; the leader, in diligence; the compassionate, in cheerfulness.

9 Let love be genuine; hate what is evil, hold fast to what is good; ¹⁰love one another with mutual affection; outdo one another in showing honour. ¹¹Do not lag in zeal, be ardent in spirit, serve the Lord. ¹²Rejoice in hope, be patient in suffering,

persevere in prayer. ¹³Contribute to the needs of the saints; extend hospitality to strangers.

14 Bless those who persecute you; bless and do not curse them. ¹⁵Rejoice with those who rejoice, weep with those who weep. ¹⁶Live in harmony with one another; do not be haughty, but associate with the lowly; do not claim to be wiser than you are. ¹⁷Do not repay anyone evil for evil, but take thought for what is noble in the sight of all. ¹⁸If it

is possible, so far as it depends on you, live peaceably with all.

CLOSING PRAYER & BENEDICTION

Teach us, good Lord, to be generous. Teach us to serve you as you deserve; to give and not to count the cost; to toil and not to seek for rest; to labour and not to ask for any reward, except for that of knowing that we do your will; through Jesus Christ our Lord. AMEN. (Words adapted from Ignatius of Loyola's Prayer for Generosity)

3 February 2013